



### Preparatory Courses for

- ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS (ACCA) EXAMINATION
- FOUNDATIONS IN ACCOUNTANCY (FIA) / CERTIFIED ACCOUNTING TECHNICIAN (CAT) EXAMINATION

Malvern House London, part of Malvern International Plc, has been providing high quality educational programmes in the heart of central London for over 18 years. Our main focus has traditionally been international students learning English but following the footsteps of our sister schools in Singapore, that has over 30 years experience as a leading accountancy education provider, we have recently introduced a suite of ACCA programmes delivered in our state-of-the-art London school.

Malvern International plc is a listed company and has over 27 years experience of providing high quality educational programmes in London, Singapore and Malaysia. We welcome you to complete your Journey to Success with Malvern House London.



A GLOBAL SKILLS AND DEVELOPMENT PARTNER



MAXIMUM 20 STUDENTS PER CLASS



LINK TO THE INDUSTRY



FREE SAGE TRAINING WHEN YOU ENROL FOR ACCA/FIA PAPERS



REPUTABLE & EXPERIENCED LECTURERS



PART OF A GLOBAL OPERATION



AFFORDABLE PRICING



OUTSTANDING STUDENT SERVICE



CONVENIENT CAMPUS LOCATION IN THE HEART OF LONDON



MODERN CAMPUS FACILITIES

## About ACCA

ACCA (Association of Chartered Certified Accountants) is one of the world's leading body for professional accountants, with over 110 years of experience, innovation and excellence. Championing opportunity within accountancy, ACCA demonstrates excellence through their qualifications, and acts as a driving force within the accounting profession to constantly improve working practices.

For more information, please visit:  
[www.accaglobal.com](http://www.accaglobal.com)

\*Source from <http://www.accaglobal.com/sg/en/discover/about.html>

- ACCA is the global body for professional accountants with over 633,000 members and students in 181 countries, 95 offices and more than 7,1100 Approved Employers worldwide.

- ACCA qualifications are based on international accounting standards making them globally relevant.

- Local law and tax options offered, making your qualification locally relevant too.

- ACCA qualifications are recognised by key regulatory and education authorities around the world with joint membership of other international accountancy bodies.

- ACCA qualifications are benchmarked against education levels around the world. So by choosing ACCA, you choose qualifications that have been independently quality checked.

## ACCA PROGRAMME STRUCTURE



## ACCA ENTRY REQUIREMENTS

### Professional Examination Route

- 18 years old and above, and
- Minimum of 2 GCSEs 'A' Level and 3 GCSEs 'O' level passes or equivalent\* with credit in English and Mathematics or
- Certified Accounting Technician (CAT) qualification or
- FIA Diploma in Accounting and Business (See next page)

\* Please check for acceptable equivalent qualifications on ACCA Global website : [www.accaglobal.com](http://www.accaglobal.com)

### Examination & Exemption Regulations

1. There are 4 exam sessions a year (March, June, September & December).
2. Exam must be taken in modular order for the ACCA qualification, however, you can attempt the papers within each module in any order.
  - Applied Knowledge
  - Applied Skills
  - Strategic Professional

#### ENTRY REQUIREMENTS\*

\* All entry qualification will be evaluated on a case-by-case basis by the awarding body.

\* Duration may vary for individual students and exemptions given on the qualification attained & modules passed.

\* All information stated in the brochure is correct at time of printing and subject to change without notice (Dec 2017).

## FOUNDATIONS IN ACCOUNTANCY (FIA) / CERTIFIED ACCOUNTING TECHNICIAN (CAT) SUITE OF QUALIFICATIONS

The Foundations in Accountancy (FIA) consists of foundation-level qualifications designed for aspiring accountants who are starting out in areas of accounting and finance or those who are already in the industry but lack the qualifications to advance their career.

- **A Suite of Qualifications**
- **Accelerated Progression**
- **Flexible**
- **Locally and Globally Recognised**

### FIA / CAT ENTRY REQUIREMENTS

#### **Entry Points for FIA**

FIA offers various entry and exit points that cater to students with different backgrounds and career goals. It is important that you pick the right qualification to maximise your chances of success. Making an appropriate choice of entry improves pass rates, avoids unnecessary cost and time spent to repeat the papers and instils confidence to take on further advanced papers.

#### **Entry Requirements**

In order to qualify for any of the qualifications under FIA, local and international students must be at least 16 years old and fulfill the English language proficiency requirement.

#### **Intake**

Malvern International is offering a well-paced tuition programme for the 4 intakes every year in January, March, July, and September.

#### **Duration**

Introductory and Intermediate Certificates can be completed at a minimum duration of 3 months. Diploma and Foundation Certificates require at least 6 months for completion.

### FIA / CAT PROGRAMME STRUCTURE

In 2011, the original Certificate Accounting Technician (CAT) programme is revised by ACCA and is redesigned as Foundations in Accountancy (FIA).

**The overall structure remains the same as shown below.**

<b>Foundations in Accountancy (FIA)</b>	
Introductory Certificate in Financial and Management Accounting	<b>FA1</b> Recording Financial Transactions <b>MA1</b> Management Information *Foundations in Professionalism
Intermediate Certificate in Financial and Management Accounting	<b>FA2</b> Maintaining Financial Records <b>MA2</b> Managing Costs and Finance *Foundations in Professionalism
Diploma in Accounting and Business	<b>FAB</b> Accountant in Business <b>FFA</b> Financial Accounting <b>FMA</b> Management Accounting *Foundations in Professionalism
Certified Accounting Technician (CAT) Foundation Certificates #	(All the 7 exams above, plus 2 out of the following 3 specialist exam.) <b>FAU</b> Foundations in Audit <b>FTX</b> Foundations in Taxation <b>FFM</b> Foundation in Financial Management *Foundations in Professionalism

\* Foundations in Professionalism is an online interactive module that needs to be completed only once via the ACCA website.

# Each Options Paper can be taken as a Foundation Certificate. The Foundations in Professionalism module must also be completed.

### Examinations

Under the FIA suite of qualifications on Demand Computer-Based Examinations (CBEs) are available for papers at Introductory, Intermediate or Diploma level. CBEs are strongly encouraged because it allows students a greater control in planning their studies. CBEs are available monthly and results are instantly available at the end of the examination.

For Specialist Papers, only paper-based examinations are available. These are held in June and December every year.

# APPLICATION & ADMISSION

## Registration

All new students need to register directly with ACCA. The online application process must be completed for all new students at [www.accaglobal.com](http://www.accaglobal.com). All students must now upload supporting documents and pay the registration fee by Debit or Credit Card to ACCA. The online application process takes no more than 10 minutes and will be processed within 15 working days.

## Application Requirements & Procedures

1. Fulfill the entry requirements of ACCA. For more information about specific pre-requisites and the recognition of qualifications not listed, please contact ACCA.

### ACCA Connect

110 Queen Street, Glasgow, G1 3BX, United Kingdom  
T : +44 (0)141 582 2000  
E : [info@accaglobal.com](mailto:info@accaglobal.com)  
W : [www.accaglobal.com/gb/en/student.html](http://www.accaglobal.com/gb/en/student.html)

2. All prospective students are required to come down personally to complete the selection, admission and enrolment formalities.

3. Please bring along;

- Passport
- Original and photocopies of your highest academic certificates

## Attendance Requirement

Students are required to carry their Student Pass at all times and must attend all enrolled classes accumulating up to 90% attendance at each intake.

## Discount Schemes

Please refer to admission desk to find out more about our discount scheme.



### Business Hours

Weekdays : 8:30AM–5:30PM  
Saturdays, Sundays &  
Public Holidays : Closed

### Underground

5 min walk from  
King's Cross  
St. Pancras

### By Bus

2 min walk from  
Bus Stop Kings Cross Road  
Bus 30, 73, 205, 214, 476,  
N73, N205



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